

Sherwood Park Lutheran Church
Leadership Meeting Agenda
Tuesday February 12, 2019

Date: February 12, 2019

Time: 7:03 pm

Present: Pastor Erik, Megan Schwartz, Cheryl Hemmett, Byron van Dijk, Tim Friesen, Laurie Baushke, Dallas Ganske, Bill Johnston

Regrets: Jessica Goertzen

- 1.0 Welcome and Call to Order
- 2.0 Opening prayer and devotions
 - Pastor Erik led Leadership Team in devotion
- 3.0 **Adopt Meeting Minutes from November 19, 2018 MSC LT 2-19**
- 4.0 Treasurer Report
 - No report
- 5.0 Ministry Items
- 5.1 Pastor's Report
 - See pastor's report
 - Communion set up – Pastor Erik will contact Eleanor about communion practices and brainstorm ideas on how we can be more sanitary with the plastic communion cups. A couple of suggestions were to have the cups with the ushers and people could take one before coming up.
 - Lenten services will have soup and bread meal then breaking off into groups with Andrea Grozli will be leading an adult study and Candace Kostna will be leading a children/family portion. Following small groups everyone will join in the sanctuary for worship.
- 5.2 Leadership Elections
 - Cheryl Hemmet – Chair
 - Byron vanDijk – Vice-Chair
 - Megan Schwartz – Secretary
 - Bill Johnston – Property

Dallas appointed the above named to the Leadership team. MSC LT 3-19
- 5.3 Property Update
 - Tim will forward the property manual to Bill
 - The washrooms have flooded in the basement, Byron will be looking into this.
 - The sacristy chairs are in the nursery at the moment waiting to be reupholstered.
- 5.4 Counting Team
 - As of Sunday Feb 10th the counting teams have moved back to counting in the board room. If the counting team is distracted they will wait till communion has been cleaned up before resuming. Duane Bradley is currently revising the counting teams and procedures.

- 5.5 Tabernacle
 - Cheryl and Byron will be meeting with Pastor Catherine to sign the new contract and agreement. Prior to the meeting with Tabernacle, the leadership team will be looking at updating our facilities contract before May 2019.
- 5.6 Office Hours
 - Administrative hours will be Tuesday's, Wednesday's & Thursday's to align with Pastor Eriks office hours.
- 5.7 Abundant Life Meeting
 - Cheryl and Candace will be meeting with Kim Scherger and Jennifer Jantz on Saturday Feb 23rd to discuss opportunity for a shared family ministry with the two churches.
- 5.8 Leadership Installation
 - Leadership installation service will be on March 10th
- 5.9 Leadership Visioning Meeting
 - Vision meeting will be on March 23rd at the van Dijk residence (23 Golis Bay) at starting at 11:00 am
- 6.0 Round Table
 - Tim has been storing the extra church pews which were removed for the new soundboard. He is fine storing them a while longer but asked if we could find an alternate spot at some point. One option is to fix the pews (cracks in them) and put them at the front of the church in place of the chairs for the pastor to use. Property team will look into potential options.
- 7.0 Closing Prayer
- 8.0 Next meeting is March 23, 2019
- 9.0 Adjournment at 8:33pm

February 2019 Pastor's Report to Council

Dear friends Grace and Peace to you from our Lord Jesus Christ,

It is month two already! While it is has only been a few weeks since we last met, things have been chugging along during the settling in period, with lots of plans begin made for ministry in the coming months.

Looking Behind,

In this part of my monthly report, I usually take time to look at some of the significant things that have taken place in the life of the congregation and the major focuses of my time and energy.

Already in the past 6 weeks or so, the structure of my time and ministry is beginning to take shape. The staff and I have begun regular meetings, there is a functioning worship planning group and I have had the opportunity to get more acquainted with ministries. I had the pleasure of joint the shared ministry youth plus Messiah's youth at the Snow Maze in early February! And I also attended the family ministry even on 'Fruits of the Spirit' just last weekend.

The installation service on January 27th was great (in my opinion). I appreciated very much all the folks involved - that you to the leadership team people who did so much! I don't really consider an installation to be about the pastor, but about the beginning of new ministry between congregation and pastor. I got to have my ordination which was 'my day' (I sound like a bridezilla!), so I hoped for the Installation to be representative of this new ministry for SPLC.

In regards to our Annual General Meeting, I think the AGM went as well as we could have hoped (and pretty well compared to all the other AGMs I have experienced). I want to thank Cheryl and all of Leadership Team for the work put into the AGM, I think it was an example of the strong leadership and wisdom of this group. SPLC is well served by you all.

Looking Around,

In this part of my monthly report, I usually take the time to talk about the things that are occupying my time currently and events that are about to take place. As well, this section is often a spot for bringing questions to Leadership.

With the installation and AGM out of the way, my focus has been on preparations for Lent (which happens to lead into Holy Week and Easter!)

March sixth will be our Ash Wednesday Service at 7pm.

I have been planning with Andrea Grozli and Candace, for Lenten mid-week studies on sacraments - one for adults and one for families/kids. There will be a soup and bread supper at the beginning, with Holden Evening Prayer to conclude. So far the name for the evening is 'Soup and Sacraments.'

A question for Leadership Team regarding Communion Set-up: What is the history of empty cups being put out on the railing? In addition to the unsanitary nature of the railing, the new plastic cups have a habit of getting knocked over if you look at them funny. People coming to rail for communion are knocking them all over. I'm thinking putting the empty cups in a tray that people pick up on their way to communion, or having an extra server precede the pouring chalices with a tray of empty cups to give out would be a much simpler and easier set up, with less waste (unused plastic cups from the railing really should be washed before reusing or recycled).

On a personal note, I am having an out-patient medical procedure on February 25th. It shouldn't affect the rest of my week much, but I won't be lifting any heavy objects or children for a few days. It's possible I might work from home on the 26th, depending how I feel. Hopefully there are not more complications or recovery required.

Looking ahead,

This section is often about short and medium range planning, looking ahead to what is coming up for the congregation and where I will be spending my time and energy in priority. As you may have figured out, things will start in this section and over time move up the report as they happen and then as they are reflected and reported upon.

Over the next few months most focus will be on Lent, Holy Week and Easter, and beyond that late spring and summer will begin longer term planning for the upcoming program and liturgical year.

I would like to continue bringing consistency and structure to worship planning and worship.

What I said last month about not having too many plans is already going out the window. In regards to SPLC staffing, there will also need to be some work in terms of looking for alternate revenue sources for our budget and/or making plans for how to fit our staffing structure into a more balanced budget.

In the spring and through to the summer, I will begin setting up some systems for visitation, which may include a visiting campaign/program/plan of some sort.

I also know there is some governance work to be done, particularly in relation to policies. My hope is to begin some policy work, with Facility Use being the first.

Upcoming Events:

January 27th - Installation

February 3rd - Annual General Meeting

March 3rd - Transfiguration Sunday

March 6th - Ash Wednesday

March 10th - First Sunday in Lent

April 14th - Palm Sunday

April 18th - Maundy Thursday

April 19th - Good Friday

April 21st - Easter Sunday

May ? - Possible Study Week (1/2) TBD

June 9th to 12th - MNO Synod Study Conference, Pinawa

June 17 to July 3rd - Vacation Weeks 1,2 of 4

In Christ,

Pastor Erik +