

Sherwood Park Lutheran Church
Leadership Meeting
Wednesday, September 20, 2017

Present: Russ Malkoske, Tim Friesen, Megan Schwartz, Dallas Kostna, Dallas Ganske, Byron van Dijk, Marty Thenhaus, Cheryl Hemmett.

Regrets: Pastor Jason

1. Welcome and call to order: 7:00pm
2. Opening Devotional: Dallas K. lead opening prayer
3. **Adoption and Approval of Consent Agenda: MSC LT 17-09**
4. Treasurer's Report: statements circulated; this summer's offerings have not dropped as much as years past. Russ and Faye Schultz have an appointment at RBC to close the safety deposit box. Mary and Russ are working on the accounting system to reduce the amount of fund areas so they will match the budget.

5. Updates:

Motion to transfer Sherwood Park Lutheran Churches bank accounts to Crosstown Civic Credit Union from the Royal Bank with the following leadership signing members being Russ Malkoske, Dallas Kostna, Cheryl Hemmett and Megan Schwartz MSC LT 17-10

Motion to lend out 25 Red Hymnals to Prince of Peace Lutheran Church for them to use for their worship services. MSC LT 17-11

Additional Items:

- Computer Issues - Pastor Jason's computer needs upgrades, Tim Friesen's bother has looked at the computer and is willing to fix it. The power point computer needs a new video card. Estimated \$100 for Pastor Jason's computer and about \$40+ for the power point computer. Honorarium could be given to him as payment.
- Carpet cleaning Issues: Colour your carpets quoted \$700+ GST to clean Narthex, stairs and Sanctuary. Should we look into purchasing a carpet cleaner which is around \$600 but then we would have to get volunteers to know how to use the machine and be willing to volunteer to clean it. Russ to look into companies to redo the stairs and the entrance and what they would recommend. Town Hall recommendation.... Sign no food or drinks in sanctuary.
- AED: Pads are expired Diamond Medical sells supplies. Tim will call and bring the AED up to code.

6. New Ministry Items:

6.1 Leadership team to-do list

- 6.1.1 Cleaning update: storage room between nursery and Tabernacle office is cleaned, but the second drawer of the filing cabinet needs to be gone through. Megan and Byron will clean out. Furnace room, women's washroom storage is done. Sacristy & under the stairs need to be cleaned.

6.2 Review three pillars and strategic plan

- 6.2.1 Poster is hung in the Board room as well as the Narthex.
- 6.2.2 Sunday school was brought up as a question if we were going to be bringing it back anytime soon. We discussed some ways to involve children more during Sunday mornings other than going back to the traditional Sunday school way. One idea was to have a small sing-a-long/activity for the children in the Narthex after their children's message (during sermon time). Another idea brought up was having a VBS (Vacation Bible School) during spring break instead of summer.

6.3 Town hall – November 26, 2017

- 6.3.1 Topics for town hall - leadership team update, budget and new business (open forum). Leadership members to make sure when announcing town hall topics to make it clear that the town hall is where questions about the church come up and not at AGM unless it is in the agenda. Questions will have to be submitted 30 days before the AGM to get it on the agenda. Megan is available to take meeting minutes.
- 6.3.2 Ideas for meeting topics? (What we have improved on and what we would like to improve on).
 - Meeting monthly instead of just email and every couple of months.
 - Communication with the congregation is better: monthly updates
 - Members speaking to leadership with concerns (i.e. Carpets)
 - *Need to work on - committee support from congregation members; they wouldn't have to come to leadership meetings but be involved in other ways. Help with building & maintenance needs; extra activities.
 - * Need to work on - Asking for volunteers personally instead of general questions.
 - ** Anything to do with personnel will be taken into consideration but not discussed at the town hall.

6.4 Youth amalgamation proposal

- 6.4.1 Questions / concerns to go back to the team putting the proposal together?
 - Administration concerns - practically if Sherwood Park Lutheran would be the employee and have an agreement with the other churches to pay for other expenses and their portion of the salary. How else can we do this without creating a new entity?
 - How did Christ Lutheran /St. Luke's Zion /Abundant Life Lutheran handle the position previously?
 - Would it be possible to suspend Lisa's position at St. Luke's and Abundant Life Lutheran for one year and try the new proposed way?
 - Should the number of youth of each church be considered in how much each church is entitled to pay?

- Job description to be clear of what her responsibilities are and time shared between each church.

6.5 Budget

6.5.1 Please consider items for the budget.

- Submit ideas for the budget (Column B) by October 18th, 2017.

6.5.2 Who would like to be a part of the process (Jason, Russ and Dallas K. by default)

- If anyone would like to help with the budget let Dallas K. know.

6.6 Discuss and define roles

- Tabled to October meeting

7. Round Table:

- N/A

8. Date for next meeting: October 18, 2017 at 7:00pm

Meeting adjourned at 8:30pm

Items/Tasks to be completed	Designated
Pastor Jason's & power point computer issues	Tim
Carpet cleaning & carpet renovations quotes	Russ
AED pads & update	Tim
Clean second drawer of filing cabinet	Megan & Byron
Board member training	Jay
September Leadership announcement	Marty